Dwight Foster Public Library
Library Board Meeting
Monday, September 14 - 9:30am

1. The meeting was called to order by Julie Olver at 9:30am.
2. Roll call

Present: Rob Abbott, Laura Becker, Lori Compas, Sarah Dorfman, Betty Herdendorf, Kyle Jacobson, Julie Olver, Duane Scott, Peggy Wuenstel, Rebecca Houseman, Minetta Lippert
Absent: Sara Scullin, Jena Price

3. Trust Update

a. Bruce Waller from Edward Jones presented information about the Library's trust. The trust's investment has grown by 33.48% over the past five years.

4. Approval of Minutes

a. Review and possible action relating to the minutes of the August 10, 2026 Library Board meeting.

Kyle Jacobson moved to approve, Duane Scott seconded, unanimously approved.

5. Financial Report

a. Discussion relating to the September financial report of the library (Lippert)
No action required

6. Approval of Bills

a. Review and possible action relating to the library's bills (Lippert)

Peggy Wuenstel moved to approve the bills, Sarah Dorfman seconded, unanimously approved.

7. Public Input
No public input received.

8. Reports
a. Director's Report

- Sara Scullin has had to resign from the Library Board due to work scheduling conflicts; her position is open
- The performance evaluation process for full-time staff is underway
- Roof repairs were completed earlier this month
- 135 new library cards were issued concurrently with school registration
- Minetta recently presented to the county board and volunteered to be part of Bridges Library's strategic planning process

b. Summer Reading Program Report

c. Friends of the Library Liaison Report
d. Planning Committee Report

- Discussed SWOT analysis that staff completed last August, as well as Minetta's analysis. Staff will continue to lead the planning process and might hire a consultant who will help out as needed.

9. Unfinished Business
a. Review and possible action relating to recommended revisions to the Policy on Patron Privacy and Confidentiality (Lippert)
Duane Scott moved to approve recommended revisions, Laura Becker seconded, unanimously approved

10. New Business

a. Review and possible action relating to the 2027 library operating budget (Lippert)
Kyle Jacobson moved to approve, Peggy Wuenstel seconded, unanimously approved

b. Review and possible action relating to 2027-2032 Capital Improvement Project plans and a commitment to reimburse 2027 CIP items with funds from the library's trust (Lippert)
Rob Abbott moved to approve, Duane Scott seconded, unanimously approved

c. Review and possible action relating to a building modification proposal for the AMH installation (Lippert) - Staff recommends hiring Cullen, using trust funds to pay for this as part of the overall AMH replacement
Rob Abbott moved to approve, Kyle Jacobson seconded, unanimous approval

d. Review and possible action relating to the installation of assistive listening technology in the FCCU Community Room (Lippert)
Lori Compas moved to proceed with staff recommendation to install both AuraCast and Hearing Loop, Peggy Wuenstel seconded, unanimous approval

e. Review and possible action relating to a Veeam back-up upgrade by Ignatek (Lippert)
Laura Becker moved to proceed with staff recommendation; Kyle Jacobson seconded, unanimous approval

f. Review and possible action relating to recommended revisions to the Library Exhibit Policy (Lippert)
Rob Abbott moved to accept revisions; Duane Scott seconded, unanimously approved

g. Review and possible action relating to recommended revisions to the Public Access Internet Policy (Lippert)
Betty Herdendorf moved to approve recommended revisions, Kyle Jacobson seconded, unanimously approved

11. Miscellaneous
Peggy Wuenstel is part of the Kindness Fortified group and would like to serve as library liaison

12. Adjournment
Duane Scott moved to adjourn at 10:26am, Sarah Dorfman seconded, unanimously approved

Respectfully submitted,

Lori Compas