

**LIBRARY BOARD MEETING MINUTES**  
**MONDAY, MARCH 9, 2026-9:30AM**  
**FCCU COMMUNITY ROOM**  
**DWIGHT FOSTER PUBLIC LIBRARY**

The meeting was called to order by Julie Olver at 9:30 AM

**Roll call** Present: Rob Abbott, Rebecca Houseman, Kyle Jacobson, Leslie LaMuro, Davin Lescohier, Julie Olver, Minetta Lippert, Laura Becker, Sarah Dorfman, Duane Scott, Sara Scullin, Sara Podoll, Lori Compas

**Approval of Minutes**

- a. Review and possible action relating to the minutes of the February 9, 2026 Library Board meeting.

Move to approve: Lori Compas, 2<sup>nd</sup>: Duane Scott, motion carried

**Financial Report**

- b. Discussion relating to the March 2026 financial report of the library (Lippert)

Minetta noted that the library is 16% of the way through the year and have only used 14% of the annual budget. The budget is on track.

**Approval of Bills**

- c. Review and possible action relating to the library's bills (Lippert)

Move to approve: Davin Lescohier, 2<sup>nd</sup> : Kyle Jacobson, motion carried

**Public Input**

None

**Reports**

Director's Report: The staff appreciation party was on Friday, February 20. More than 30 people attended the gathering, enjoying food and games in the library's FCCU Community Room. Minetta thanked Carlee Hein—who planned the event and the Friends of the Library for providing funding to pay for the event.

The library will be closed the morning of March 13 for staff training but will be open from 1:00 – 6:00 PM.

Ignatek started working on replacing the library's 15-year-old phones during

the week of March 2. The staff is looking forward to having functioning voicemail.

A table top curling set is available for check out now from the Library of Things.

The Dwight Foster Public Library collaborated with the School District of Fort Atkinson to host the 2026 4K Art Gala on February 26. The event drew in 275 attendees to celebrate storybook math-terpieces created by four-year-old kindergarten artists. The art will remain on display in the children's area of the library through mid-March.

Carlee and Minetta are working on a website design questionnaire for Revize to begin the process of redesigning our website. New steps will include submitting photos of our library and scheduling a kick-off meeting.

The Fort Atkinson Community Foundation's Board approved distributing \$7,500 from the library's designated fund for our website redesign project. The funds are in the DFPL's Edward Jones Trust fund to be used for the website redesign.

The library received donations for the summer reading program from the following businesses and organizations: Animal Clinic of Fort Atkinson, American Legion Auxiliary, Cloute, Badger Bank, Edwin Frohmader VFW Auxiliary #1879, Edwin Frohmader VFW Post 1879, Krueger Jewelry, Dunsmoor Doors, and the Optimist Club of Fort Atkinson.

The Heart of the City group selected the Dwight Foster Public Library to receive the 2026 Big Heart Award. Library staff is honored to use their "big hearts" every day to serve our community.

Library staff enjoyed testing out a Circ Trak RFID wand tool from Tech Logic.

Friends of the Library Liaison Report: Julie Olver reported two upcoming fundraisers for the Friends of the Library, the annual pie sale and the "Libraries are for Everyone" tee shirt sale.

### **Unfinished Business**

None

### **New Business**

- a. Discuss Library Board membership and recruitment (Lippert) – Leslie LaMuro and Sara Podoll, whose terms are ending, will not be continuing on the board; Lori Compas will continue for another term. Two new board positions are open. Those interested in becoming a board member should contact city manager Rebecca Houseman, who will conduct interviews and

make recommendations of new Library board members to the city council for approval.

- b. Review and possible action relating to designating a records custodian and approving a notice about the availability of public records (Lippert)

Motion to designate the library director as the records custodian for the library and to post a notice posted about the availability to access public records was made by Sara Podoll, 2<sup>nd</sup> by: Kyle Jacobson, motion carried

**Miscellaneous**

- c. Trustee Training: Discussion relating to Trustee Essentials Chapter 15: "The Library Board and the Public Records Law" (Lippert)

**Meeting adjourned at 9:29 AM**

Move to approve: Duane Scott, 2<sup>nd</sup> by: Sara Podoll, motion carried

Minutes respectfully submitted by Leslie LaMuro