

City of Fort Atkinson  
Dwight Foster Public Library  
209 Merchants Avenue  
Fort Atkinson, WI 53538

**LIBRARY BOARD MEETING MINUTES  
MONDAY, FEBRUARY 9, 2026 – 9:30 AM  
FCCU COMMUNITY ROOM**

AGENDA

1. **Call meeting to order** by Julie Olver at 9:30 AM

2. **Roll call**

**Present:** Rob Abbott, Rebecca Houseman, Kyle Jacobson, Leslie LaMuro, Davin Lescohier, Julie Olver, Minetta Lippert, Sarah Dorfman, Duane Scott, Sara Scullin, Sara Podoll, Lori Compas

**Absent:** Laura Becker

3. **Approval of Minutes**

a. Review and possible action relating to the minutes of the January 12, 2026 regular Library Board meeting:

Move to approve: Duane Scott, 2nd: Sara Podoll, all approved

4. **Financial Report**

a. Discussion relating to the library's 2025 financial summary (Lippert)

Library Director Lippert reported there was more revenue than expenses in 2025 and the library did not need to use reserves.

b. Discussion relating to the February financial report of the library (Lippert)

Library Director Lippert noted that the month included expensive annual elevator maintenance resulting in high expenses in the maintenance and repairs line.

5. **Approval of Bills**

a. Review and possible action relating to the library's bills (Lippert)

Move to approve: Davin Lescohier, 2nd: Sara Podoll, all approved

6. **Public Input:** None

7. **Reports**

a. **Director's Report:** Many staff members attended online webinars on January 21-22 for the 2026 Wild Wisconsin Winter Web Conference. The elevator needed maintenance for a battery replacement. CJ & Associates delivered all of the furniture for the teen room and it looks great and is easy to clean. Minetta repaired the charging station which is appreciated by patrons. Carlee created 4 kits which are very popular. On frigid dates the library was a warming station. Minetta was on the school district's 1Fort Report podcast for an episode called "Pages, Partnerships, and Possibilities" released on January 12. On January 21, Minetta presented to Project Lead about the library and led the group on a tour of our beautiful building. On February 3, Minetta shared the library's 2025 Year In Review statistics with the City Council.

b. **Friends of the Library Liaison Report:** Julie Olver reported that the Friends will meet later this week and have decided to limit fundraisers due to limited bandwidth but will continue with Pi(e) day. The Friends received a surprise donation of \$2000, a very wonderful surprise.

**8. Unfinished Business:** None

**9. New Business**

a. **Review and possible action relating to the 2025 Annual Report and the Statement Concerning Public Library System Effectiveness for the Wisconsin Department of Public Instruction (Lippert):** Annual report was completed on schedule.

Move to approve: Sara Podoll, 2nd: Lori Compas, all approved.

b. **Review and possible action relating to a website redesign project (Lippert):**

The website was last designed in 2016. It is now required that we have an ADA compliant website by April 2027. Two possible vendors made proposals. Minetta recommends Revise because the city is also going with that company and it will save costs. Minetta plans to get a Community Foundation grant to pay for the initial design costs then apply for a Bridges non-competitive grant for the annual fees. Anticipated design revision will take approximately 2 months.

Moved to approve by: Sara Podoll for the Library to choose Revise and submit a designated fund grant request to the Community Foundation, 2nd: Davin Lescohier, all approved.

**10. Miscellaneous**

a. **Trustee Training: Discussion relating to Trustee Essentials Chapter 14 The**

**Library Board and the Open Meetings Law (Lippert):** Open meeting announcements are posted online by the library & the city with hard copies posted at the library and municipal building.

**11. Adjournment**

Move to adjourn: Leslie LaMuro, 2nd: Kyle Jacobson, all approved.

Respectfully submitted by:

Leslie LaMuro