

## **Library Board Minutes**

Monday, June 9, 2025

### **Call meeting to order**

Julie called to order at 9:33

### **Roll call and introductions**

Present: Laura Becker, Lori Compas, Sarah Dorfman, Rebecca Houseman, Kyle Jacobson, Davin Lescohier, Julie Olver, Sara Podoll, Duane Scott, Sara Scullin, Minetta Lippert

Absent: Leslie LaMuro, Rob Abbott

### **Approval of Minutes**

Correct Jaelynn's last name to Wagner

Duane moved to approve as amended; seconded by Sara Podoll

Unanimous approval

### **Financial Report**

No discussion

### **Approval of Bills**

Correct "snow" shoveling

Davin moved to approve as amended; Kyle seconded

Unanimous approval

### **Public Input**

Nothing to share

### **Reports**

#### **a. Director's Report**

Highlights: Alexandra Meyer hired as Summer Reading Program Assistant. The library is now fully staffed.

Bibliotecha repaired timing issue with automated book drop

Summer reading program has begun and includes reading challenges and events for all ages.

Nickolas Butler will be here in late July for two events

Gary (regular patron) hopes to save \$50K this year by checking out library materials instead of buying them

The library has been reimbursed for the cost of staff conference attendance with IMLS funds.

Minetta attended crisis intervention training to learn how to respond when a patron is having a mental health crisis

#### **b. Friends of the Library Liaison Report**

Julie reported that a board member is interested in library funding advocacy; she advised him to investigate letter-writing campaigns and other activities that can be done in accordance with the group's 501(c)3 status.

The Friends are also considering a brat fundraiser.

## **No unfinished business**

### **New business**

- **Officer elections**

President - Sara Podoll nominated Julie Olver, Davin seconded

VP - Julie nominated Sara Podoll, Davin seconded

Secretary - Lori nominated Leslie LaMuro, Sarah Dorfman seconded

Davin moved to approve slate. Lori seconded. Unanimous approval

- **Committee assignments**

Swapped Julie for Diana and added the following:

Policy - Sarah Dorfman and Sara Podoll

Planning - Laura Becker

Personnel - No new members

Finance - Kyle Jacobson, Sara Scullin

Building and Grounds - Duane

Davin moved to approve, Sarah D seconded. Unanimous approval

- **Strategic Plan Updates**

Minetta shared highlights:

Minetta met with all part-time staff in early 2025

Half-day in-service training in March

Staff attended various conferences

New owls and laptops

Staff-led presentations for community groups

New email circulation notices

- **Proposal for bike rack replacement**

The board provided direction for the Beautification Committee:

- Needs to be obvious that it's a bike rack
- Consider capacity (No fewer than 7. Would be great to maintain current capacity for 12 bikes)
- Needs to be intuitive for kids to use
- Needs to visually integrate / align with existing bench so it looks intentional
- Future: Provide an air pump and toolset? City recently approved one for the Depot

Given that the Board won't convene in July and the project needs to be completed in August,

Duane moved to authorize Minetta to move forward with our recommendations.

Kyle seconded. Unanimous approval.

**Trustee Training:** Minetta would like to continue to review and update policy book.

**Next meeting Aug 11**

Davin moved to adjourn; Kyle seconded

**Meeting adjourned at 10:35**