

**Board of Trustees Meeting
Dwight Foster Public Library
April 14, 2025 - 9:30AM**

AGENDA

1. Call meeting to order: The meeting was called to order at 9:30 AM by Diana Shull.

2. Roll call- Present: Leslie LaMuro, Davin Lescohier, Minetta Lippert, Julie Olver, Diana Shull, Rob Abbott, Rebecca Paulraj, Rebecca Houseman, Sarah Dorfman, Sara Podoll, Lori Compas

Absent:

3. Approval of Minutes

a. Review and possible action relating to the minutes of the March 10 regular meeting
Minutes have been corrected and sent to board.

Move to approve by: Davin Lescohier, 2nd by Julie Olver; all approved

4. Financial Report

a. Discussion relating to the April financial report of the library (Lippert)

The budget is in line with projected spending about one quarter through the year and 27% of the budget used. Some big ticket items happen in the first quarter, Cafe and other payments for full years use.

5. Approval of Bills

a. Review and possible action relating to the library's bills (Lippert)

All seemed in order.

Move to approve by Julie Olver:, 2nd by Sara Podoll; all approved

6. Public Input- None

7. Reports

a. Director's Report Highlights: Staff training on Friday, March 14 for half day staff shared positive stories about the library. Staff training for Hands Only CPR & AED review from Fort HealthCare, and Run, Hide, Fight instruction from Officer Boeve. Carlee Hein is doing great in new role. Minetta attended New Director Training Camp in Marshfield and learned a lot. Youth Services Assistant position offered to an applicant. Book drop stopped working on March 19 temporary book drop outside. Bibliotheca will make repairs to book drop at no cost for labor.

Functioning AED thanks to Fort HealthCare & Friends Of The Library. Grant from Bridges to replace meeting owls.

b. Friends of the Library Liaison Report

Fundraisers are being planned. FOL is in need of new board members. The book sale room looks great. thanks to the volunteers.

8. Unfinished Business: None

9. New Business:

a. Discussion relating to upcoming Library Board officer elections during the regular May Board meeting (Lippert)

Need to update bylaws to comply with State Statutes about new officers elected; change from May to June. The policy committee will meet to update the bylaws.

b. Discussion relating to the status of the trust held at Edward Jones (Lippert)

Trust is down because the current market is down everywhere.

10. Miscellaneous

a. Trustee Training: Discussion relating to Trustee Essentials Chapter 8 "Developing the Library Budget" (Lippert)

<https://vimeo.com/showcase/11330550/video/1000154095>

A discussion about circulation and funding from the county the idea of adding puzzles to circulation could also help county funding go up. Discussion about how the county funding is calculated.

11. Adjournment

Move to adjourn by: Sara Podoll, 2nd by Davin Lescohier; all approved

Meeting Adjourned at 10:14 a.m.

Respectfully Submitted;

Leslie LaMuro

Library Board Meeting Dates

- Monday, May 12, 2025 at 9:30 a.m.
- Monday, June 9, 2025 at 9:30 a.m.
- Monday, August 11, 2025 at 9:30 a.m.
- Monday, September 8, 2025 at 9:30 a.m.
- Monday, October 13, 2025 at 9:30 a.m.
- Monday, November 10, 2025 at 9:30 a.m.
- Monday, December 8, 2025 at 9:30 a.m.