

**Board of Trustees Meeting  
Dwight Foster Public Library  
October 9, 2023**

**Present:** Rob Abbott, Rebecca Houseman, Kirsten Mortimer, Julie Olver, Eric Robinson, Diana Shull

**Absent:** Autumn Harden, Leslie LaMuro, Davin Lescohier, Sara Podoll, Mike Wallace

**Guests:** None

**Call to Order & Introductions:** The meeting was called to order at 9:35 AM by Kirsten Mortimer. There is not a quorum, so voting items will be moved to next month's agenda.

**Director's Report of Financials and Services for September 2023:**

September fines to City: \$164.72

YTD fines to City: \$1,066.05

September Revenue to City: \$792.88

YTD Revenue to City: \$5,110.75

YTD Total Deposits: \$6,176.80

**Director's Report Highlights:**

- Eric presented before the City Council to highlight the accomplishments of the library over the past year and to present the budget to the Council.
- Foot traffic has increased over past months (not all due to the Food Truck festival).
- October 21st – Open House focused on Spanish-speakers. Partnering with the Museum. Advertising through churches and word of mouth.

**Strategic Plan Draft (2024-2026) – Eric R. (Action: Discussion):**

- Kirsten, Julie, and Eric have worked on a draft of the Strategic Plan that reflects the voice of the Library and focuses on collections, the building, staff, and community outreach.
- Staff input was key to making this a Strategic Plan that is concise, actionable, and tailored to our Library.

**Library Subcommittees – Assign/review membership (Kirsten H):**

- Kirsten as president should be on the Finance committee.
- Julie volunteered to be on the Personnel committee.
- Kirsten will continue with Strategic Planning for now. Recommend that Leslie LaMuro be added to the Strategic Planning committee.

**Transition of Lorine Niedecker collection at DFPL to the Hoard Museum (Action: Discussion):**

- Transition of Niedecker collection to Museum. Amy Lutezke is current president of Friends of Lorine Niedecker and she wrote a letter outlining the Friends of Niedecker's support of and willingness to help the Library Board with the transition of the collection and ownership of the collection to the Museum.
- Museum volunteers or graduate students at UW-Madison's School of Information & Library Studies can potentially help with re-integrating the separate pieces of the collection and creating finding aids.
- Vote for this transfer will happen at the November Library Board meeting.

**Friends of the Library (Julie Olver reporting):**

- Friends have not met since the last Library Board meeting. Friends of the Library will meet on Thursday, 12 October to elect officers.

**Adjournment:** The meeting ended at 10:04 AM

**NEXT MEETING: November 13, 2023 at 9:30 AM**