

**Board of Trustees Meeting  
Dwight Foster Public Library  
March 13, 2023**

**Present:** Rob Abbott, Mason Becker, Tom Fick, Rebecca Houseman LeMire, Kirsten Mortimer, Julie Olver, Sara Podoll, Eric Robinson, Mike Wallace

**Absent:** Autumn Harden, Diana Shull

**Guests:** John Donohue, candidate for City Council

**Call to Order & Introductions:** The meeting was called to order at 9:35 AM by Tom Fick.

**Approval of Minutes:** The minutes of the February meeting were approved. (Podol, Mortimer; Abbot abstain)

**Public Input/ Communications:** None

**Approval of Bills:** The payments for all February bills were approved. (Wallace, Olver)

**Director's Report of Financials and Services for February 2023:**

February fines to City: \$172.72

YTD fines to City: \$230.64

February Revenue to City: \$412.70

YTD Revenue to City: \$1,010.31

YTD Total Deposits: \$1,240.95

**Director's Report Highlights (Eric R.):**

- **Floating staff** – Two former DFPL employees have agreed to help occasionally when and if we have issues covering part-time staff absences.
- **The 2023 adjacent county funding and Jefferson County** – all the expected revenue from adjacent counties (\$13,401) and funding from Jefferson County for circulation to Total Non-Residents (\$277,220) have also been received for 2023. These sources of revenue are based on 2021 library statistics.
- **Art Museum Pass** – We have purchased two Explore passes for the Milwaukee Art Museum. These allow 4 adults and children under 17 to go to the Art Museum for free.
- Tons of programming in March and April poses some staffing concerns but excited about all the good programs. Including some Jefferson County outreach like the Breastfeeding Support Group.
- **Strategic Plan for 2024-2026** – The strategic committee has met and has set dates to develop a new draft strategic plan by Sept. 2023 for the board's approval in Nov. or Dec. 2023. The committee includes Eric, Julie, and

Kirsten.

**Committee Assignments (Tom F.)**

- Eric will make corrections to the committee lists in the board packet and send them out.

**Review of visits with area library Board presidents (Tom F.)**

- Tom met with a number of other library Board presidents from the Bridges Library System to review practices.

**Visits by Fort Atkinson representative(s) on the Jefferson County and Bridges System (Tom F.)**

- Linda Ager (Bridges Board of Trustees President) could talk about what the Board could help put in place to fund that could help all libraries moving forward.
- Karol Kennedy, Bridges Library System Director, could also come to talk about our relationship with the Bridges System.
- Eric will schedule some visits at their convenience.

**Formalize Friends representative on Board (Tom F.)**

Discussed if it would be important to have a Library Board member as a formally representative member of the Friends Board. Julie will take this to the Friends of the Library Board for discussion. The goal would be to ensure a direct connection between our two boards with a mutual agreement toward this goal.

**Friends of the Library (Julie Olver reporting):**

Lauren Fox event this weekend and hosting Maggie Ginsburg on April 29. Working with the University of Wisconsin Press to secure other authors. Having a Pi Day Fundraiser with the City.

Introduction of our guest, John Donohue, who is running for City Council.

**Adjournment:** The meeting was adjourned at 10:16 AM (Olver, Podoll)

**NEXT MEETING: April 10, 2023, at 9:30 AM**