

**Board of Trustees Meeting  
Dwight Foster Public Library  
September 12, 2022**

**Present:** Rob Abbott, Tom Fick, Autumn Harden, Rebecca Houseman LeMire, Kirsten Mortimer, Sara Podoll, Eric Robinson, Diana Shull, Mike Wallace

**Absent:** Bruce Johnson, Julie Olver

**Guests:**

**Call to Order & Introductions:** The meeting was called to order at 9:30 AM by Tom Fick.

**Approval of Minutes:** The minutes of the August meeting were approved. (Wallace, Harden)

**Public Input/ Communications:** None

**Approval of Bills:** The payments for all August bills were approved. (Mortimer, Harden)

**Director's Report of Financials and Services for August 2022:**

Fines to City	\$96.24
YTD fines to City	\$931.41
Revenue to City:	\$618.29
YTD Revenue to City:	\$4,321.22
YTD Total Deposits to City:	\$5,252.63

**Director's Report Highlights:**

- In-service day on Friday for Library staff. Speaker at Watertown Library on conflict resolution and safety issues in libraries. Staff will also get a tour of the Watertown Library.
- Library budget will be presented at next board meeting.
- Since school started, there have been more kids in library and so far it is going well.
- The museum/experience passes are very popular. The library is looking into buying some more passes that would have reciprocal privileges at other museums like the Field Museum and the Shedd Aquarium.

**DFPL/School District partnership to create library cards at student enrollment – Eric R. (Discussion):**

- Eric worked with DJ Scullin in the Fort School District to include a request for a library card in the online registration for schools in the district.

- 733 physical cards for new library patrons. They are being mailed to students in care of parents.
- Renewed cards for families that already had cards. Letters will be going out to inform the families of the new passwords.
- Eric will share the process and success with the rest of Library System libraries.

**Summer Reading Program summary – Eric R. (Discussion):**

- The Summer Reading program was again very successful—See summary sheet in board packet.
- Beanstack (the app used for patrons to keep track of their reading) is provided by the state DPI.
- Programs were well-attended yet not at the level of pre-covid yet.

**Library policies – review complete - Tom Fick (Discussion):**

- Full list of policies at: [fortlibrary.org/library/policies](http://fortlibrary.org/library/policies)
- Board members should familiarize themselves with the policies, especially the Code of Conduct, Unattended Children Policy, and Collection Development Policy.

**Bridges Trustee Dinner on Oct. 4, 2022 6pm to 8pm - Tom Fick (Discussion):**

- Tom is going and can share a ride, if needed.

**Food truck rally Sept. 18, 2022 – Autumn H. (Discussion):**

- All vendor spots are reserved and paid for.
- Board volunteers are welcome anytime after 8:30. Food trucks will be arriving at 9am. Staff will be in the library that morning as well.

**Friends of the Library:**

- Annual meeting on September 15.
- Author event had to be rescheduled (hopefully for October).

**Adjournment:** The meeting was adjourned at 10:01 AM (Podoll,Wallace). Record time!

**NEXT MEETING: October 10, 2022 at 9:30 AM**