

**Board of Trustees Meeting  
Dwight Foster Public Library  
June 8, 2020**

**Present at Zoom Meeting:** Rob Abbot, Tom Fick, Bruce Johnson, Lisa Kotz, Kirsten Mortimer, Sara Podoll, Eric Robinson, Diana Shull, Matt Trebatoski

**Absent:** Autumn Harden, Julie Olver

**Guests:** Bruce Waller

**Call to Order & Introductions:** The meeting was called to order at 9:30 AM by Tom Fick.

- Welcome to our new board member: Sara Podoll, Dentist in town and avid library user

**Report on Library Trust (Bruce Waller):**

Library Trust is doing ok, we are weathering the financial storms well.

**Approval of Minutes:** The minutes of the May 11 meeting were approved. (Mortimer, Kotz)

**Public Input/ Communications:** None

**Approval of Bills:** The payments for all May bills were approved. (Kotz, Johnson)

**Director's Report of Financials and Services for May 2020:**

May fines to City: \$0.00

YTD fines to City: \$1,105.13

May Revenue to City: \$0.00

YTD Revenue to City: \$2,207.59

YTD Total Deposits: \$3,132.72

**Library reopening report – (Action: discussion)**

- For the current reopening plan, please see: <https://tinyurl.com/y9kgby25>
- Library reopening went well.
- Numbers are about half. Friday was about 80% of a normal summer Friday.
- Big questions: when can we safely allow larger groups of people into the building.

**Annual reorganizational meeting of the Board of Trustees (Action: Election, Appointments)**

- Lisa Kotz nominates Tom Fick to run for president.
- Diana Shull nominates herself for secretary.
- Tom nominates Lisa Kotz for vice president.
- Kotz moves to proceed with the slate of officers for the next operational year. Mortimer seconds. Motion passes.

**Personnel Committee has openings:**

- Sara Podell and Rob Abbot volunteered to be on the Personnel Committee.

**Board by-law revision:**

We will table this and return to this discussion at the next meeting. Tom needs to discuss a few changes with Matt Trebatowski.

**Library sub-committee update (strategic planning) (Action: Discussion):**

- Survey is done and will be sent out in next two weeks.
- Julie and Lisa are working on a list of contacts: patrons, larger employees, parents in school district.

- Planning meeting with Mike Wallace is scheduled for August 28th, 2020.

**Library sub-committee update (Tutoring):**

- On hold until we can visit other libraries and ask them about their tutoring. Will table this and move to a future date.

**Summer Reading Program – Beanstack – (Action: Discussion):**

- Please see: <https://www.fortlibrary.org/srp-info/>
- Virtual programming and summer reading program

**Tidio – virtual reference service (Action: Discussion):**

- Going well so far. Popup chat buttons appear on library website for patrons to easily ask questions.

**Friends of the Library (Lisa Kotz reporting):**

- 2 members of board leaving.
- Will not do any more book sales until August or Sept. Still under discussion.
- Memberships up for business memberships.

**Friends of Lorine Niedecker:** Summer events postponed and fall events canceled at this time.

**Adjournment:** The meeting was adjourned at 10:30 AM (Kotz, Johnson)

**NEXT MEETING: July 13, 2020 at 9:30 AM**