**Board of Trustees Meeting**

**Dwight Foster Public Library**

**May 11, 2020**

**Present:** Rob Abbot, Tom Fick, Autumn Harden, Bruce Johnson,Kirsten Mortimer, Julie Olver, Eric Robinson, Diana Shull, Jeanne Waggoner

**Absent:** Matt Trebatoski

**Guests:**

**Call to Order & Introductions:** The meeting was called to order at 9:30 AM by Tom Fick.

**Approval of Minutes:** The minutes of the March 9th meeting were approved. (Olver, Johnson)

**Public Input/ Communications:** None

**Approval of Bills:** The payments for all April bills were approved. (Waggoner, Mortimer)

**Director’s Report of Financials and Services for April 2020:**

April fines to City: $0.00

YTD fines to City: $1,560.13

April Revenue to City: $0.00

YTD Revenue to City: $2,027.59

YTD Total Deposits: $3,132.72

**Director’s Report Highlights:**

* Library began offering curbside service to the public on April 27th and have begun the process to develop a reopening plan for the library. Library programming is all online at the moment and planning for the Summer Reading Program being virtual is also underway.

**Covid-19 and the effects on the library**

* Lengthy conversation about the closing of the library in March, the soft reopening with curbside service in April, and the potential of reopening the library in late May. The following is the link the reopening plan: <https://tinyurl.com/y9kgby25>.
* A lot of conversation about how to open the space safely for the staff and patrons.

**Strategic Planning subcommittee update**

* The survey to help assist in the development of the strategic plan is well underway and should be done by next board meeting. Several of the board asked to see the questions now and potential test out the survey. The orginal in person conversation with the board, Mike Wallace, the Friends of the Library, and other community members will be moved till late August from the original June date.

**SRP and Food Truck Rally**

* The food truck rally has been cancelled to launch the Summer Reading Program (SRP).

**Officer elections and subcommittee assignments**

* The elections for officer positions and subcommittee assignments will take place in June 2020.

**Library Board Resignation**

* Jeanne Waggoner announced her resignation from the library board. The board recognized all the wonderful contributions that she made to the board and direction that she gave during her service.

**Friends of the Library**

* No meetings or service at this time.

Motion passed to approve the computer and digital sign purchases. (Harden, Mortimer)

**NEXT** **MEETING: June 8th, 2020 at 9:30 AM**