

**Board of Trustees Meeting
Dwight Foster Public Library
May 20, 2019**

Present: Pat Belt, Lynn Brown, Tom Fick, Bruce Johnson, Lisa Kotz, Kirsten Mortimer, Eric Robinson, Diana Shull, Matt Trebatoski, Jeanne Waggoner **Absent:**

Guests:

Call to Order: The meeting was called to order at 9:32 AM by Pat Belt.

Farewell to Pat Belt: The Board recognized Pat for all her work and leadership over the years.

Approval of Minutes: The minutes of the April 15 meeting were approved. (Waggoner, Johnson)

Public Input/ Communications:

- Positive comments about children's fine free policy.

Director's Report of Financials and Services for April 2019:

April fines to City:	\$447.38
YTD fines to City:	\$2,653.69
April Revenue to City:	\$747.98
YTD Revenue to City:	\$2,566.25
YTD Total Deposits:	\$5,219.94

Director's Report Highlights:

- Kimberly Ehlers will be retiring in 2 weeks.
- Greg Misfeldt has retired as our building maintenance staffer. Chuck Moehling who currently works for the police station will take over for Greg. Move large print to be all in the same place upstairs. Suggestion from Tom Fick that shelving for large print not include the bottom shelf.
- Investigated with Per Mar the potential to put 4 addition security cameras in and outside the library. The cost would be ~\$10,000.
- Several donations of note this past month: \$10,000 from Fern Scott, \$500 from Reena Senior Living, \$835 in collective Summer Reading Program donations in April 2019.
- Eric has been participating in the BASE – community center design meeting planning process.
- Café space transition: plans to transform it back into a teen space as it was originally planned. Reduce footprints for the kids and help with behavior issues

Approval of Bills: The payments for all April bills were approved. (Johnson, Kotz)

New Board Members—June 2019:

- Two new applications for Board member positions.

In Service Day

- Day for professional development and emergency training
- Library will be closed to the public on this day.
- Motion that Library staff schedule an in service day for August 16th if it works for the speaker and staff schedules. (Kotz, Johnson) Motion passes.

Personnel committee

- Eric wants to increase the salaries of part-time staff.
- New position (with benefits) with expanded duties and hours for Youth Services Assistant.

- Motion to increase the regular part-time staff salaries as presented. (Fick, Waggoner)
- Motion to establish an expanded Youth Services Assistant position as written. (Kotz, Brown)

Internet Library Filtering:

- Vote is to either drop internet filtering or purchase a device outright to do filtering for \$2,203.60 (with \$200 fee every 3 years for maintenance.)
- Families with internet filtering will be informed of the change in policy.
- Motion to remove internet filtering with the understanding that the library board will review the results and public response within the next year. (Kotz, Shull)

Friends of the Library—Lisa Kotz:

- Painted chair fundraiser will start later this summer
- September meeting will coincide with 40 year anniversary of Friends—plans are underway to
- Book Sale discussion – whether this is still sustainable in the same manner. Pat Belt and Karen Fowler will present in the next Friends meeting about future book sales.

Friends of Lorine Niedecker:

- Amy Lutzke and Ann Engelman are beginning an extensive review of the Lorine Niedecker materials held in the library.

Adjournment: The meeting was adjourned at 10:47AM (Fick, Johnson)

NEXT MEETING: June 17, 2019 at 9:30 AM