

**Board of Trustees Meeting
Dwight Foster Public Library
June 17, 2019**

Present: Tom Fick, Autumn Harden, Lisa Kotz, Kirsten Mortimer, Julie Olver, Eric Robinson, Diana Shull, Jeanne Waggoner **Absent:** Lynn Brown, Bruce Johnson, Matt Trebatoski
Guests: none

Call to Order: The meeting was called to order at 9:35 AM by Eric Robinson.

Introduction of New Board Members:

- Autumn Harden
- Julie Olver

Election of New Officers

- Nomination of Tom Fick for president (Mortimer, Waggoner). Motion passed.
- Nomination of Lisa Kotz for vice president (Fick, Olver). Motion passed.
- Nomination of Diana Shull for secretary (Waggoner, Fick). Motion passed.

Approval of Minutes: The minutes of the 20 May meeting were approved. (Kotz, Waggoner)

Public Input/ Communications:

- Library still gets positive comments about going fine free for children's materials.

Director's Report of Financials and Services for Month 2018:

May fines to City:	\$507.76
YTD fines to City:	\$3,161.45
May Revenue to City:	\$728.82
YTD Revenue to City:	\$3,295.07
YTD Total Deposits:	\$6,456.52

Approval of Bills: The payments for all May bills were approved. (Mortimer, Kotz)

Wisconsin Trustee Training Week 2019

- Webinar Series by Wisconsin Library Association
- August 12-16, 2019, noon-1pm.
- Eric will investigate if this is available asynchronously

Director's Report

- New staff for summer: Emily Martin, UW-River Falls student, is a summer intern. Maren Christian will be a new page this summer.
- Collections: Hoopla trial has started.
- Staff efforts in outreach and programing has paid off: May 2019: 2073 program attendees. May 2018: 1488 attendees.
- Finance subcommittee will meet to discuss the current state of the library trust and potential of moving the investment of the trust to another firm. The committee will meet June 18, 2019.
- Ignatek IT services – we have reduced our contracted hours from 8 to 5 a month.
- Gordon Flesch Review – we will be refreshing our lease of hardware and support. New hardware recently installed.

Formation of board subcommittees for 2019/2020:

- Board liaison to the Friends of the Library
- Julie Olver will be on the Planning subcommittee.
- Autumn Harden will be on the Personnel and Policy subcommittees.
- Planning Committee: Vice President (Lisa Kotz), Kirsten Mortimer, Julie Olver
- Tom Fick will revise the by-laws for the Vice President's role in the strategic plan.

Board By-laws:

- Motion passed to accept changes in yellow on by-laws except for Article 2, section 5, which will be further revised by Tom Fick and voted on in August meeting. (Kotz, Mortimer)

Friends of the Library:

- Chair silent auction is starting soon, accept 15 chairs (1/2 children's size).
- Annual meeting of Friends of the Library (40th anniversary) will be September 17, 2019 will continue the silent auction on the chairs and a book sale.
- Book sale procedures are being streamlined—current coordinators have agreed to stay on until the end of the year.

Friends of Lorine Niedecker:

- A new monograph, *Niedecker in Spain*, by Natalia Carbajosa, will be published shortly. This is fourth in an ongoing series, "What Region," about Lorine Niedecker.

Adjournment: The meeting was adjourned at 10:42 AM (Mortimer, Olver)

NEXT MEETING: August 19, 2019 at 9:30 AM