

**Board of Trustees Meeting
Dwight Foster Public Library
April 15, 2019**

Present: Pat Belt, Lynn Brown, Tom Fick, Bruce Johnson, Lisa Kotz, Kirsten Mortimer, Eric Robinson, Diana Shull, Matt Trebatoski, Jeanne Waggoner **Absent:**

Guests:

Call to Order: The meeting was called to order at 9:30 AM by Pat Belt.

Approval of Minutes: The minutes of the March 18 meeting were approved. (Johnson, Brown)

Public Input/ Communications: None

Director's Report Highlights:

- Need an in-service day for staff training: many policies are on paper but have not been practiced or reviewed by all. Planning for this
- Eric had his 18-month review—it was very positive. The board Personnel committee met and then he met with the Board President and Matt Trebatoski.
- LED project is wrapped up. Invoicing is not complete yet.
- Hotspots are dying—hardware is failing. TechSoup and Sprint are not providing solutions.

Director's Report of Financials and Services for Month 2018:

March fines to City:	\$796.10
YTD fines to City:	\$2206.31
March Revenue to City:	\$572.32
YTD Revenue to City:	\$1818.27
YTD Total Deposits:	\$4024.58

Approval of Bills: The payments for all March bills were approved. (Mortimer, Waggoner)

Education Opportunities for the Library Board:

Tom Fick provided the Board with information from an October 2018 non-profit training he attended put on by the Fort Community Foundation. Board members should review this information and action items and revisions to Board policies will be on future agendas.

Committee Meeting Reports:

- Policy: Fine free for Children's Materials
 - 1/3 of students have free/reduced lunch in the area.
 - Cards blocked after fine gets over \$10. These patrons don't come back to the library.
 - Lost item fees would still apply.
 - Motion to approve removing fines on Children's materials. (Fick, Mortimer)
- Staff:
 - Discussion on increase in part-time staff salaries.
 - Landscape review of staff salaries with sister libraries.
 - Action: Discussion
- Strategic Plan
 - Adoption of 2019 Action Plan desired.
 - Committee reviewed existing mission and vision of Library. It's very general. Focused on year to year concrete actions that the Library can take.
 - Move to accept Action Plan for 2019 (Kotz, Johnson)

- Finance
 - Review of the library trust and future investment
 - Eric summarized the state of the trust and committee discussed moving from Premier because of lack of responsiveness on their part.
 - Bruce Waller is a potential local person and will be more available and is excited to work within the community. Tom Fick met with Bruce to ask for a prospectus.
 - Discussion will continue in future meetings.

Internet Filtering

- Currently filtering is leased via WISCNET for \$2796 a year. There is no buy out. Vote is to either drop internet filtering or purchase a device outright to do filtering for \$6727.
- Diana and Eric will provide articles and summaries of pro/con debates.
- Motion to discontinue WISCNET lease and add to May agenda a discussion of alternative devices and the use of filtering in general. (Fick, Kotz)

Friends of the Library: 40th anniversary of the Friends is this year. Planning for event: Painted chair fundraiser, party, former Friends invited.

Friends of Lorine Niedecker: N/A

Adjournment: The meeting was adjourned at 10:52 AM (Johnson, Fick)

NEXT MEETING: May 20, 2019 at 9:30 AM