

**Board of Trustees Meeting  
Dwight Foster Public Library  
February 18th, 2019**

**Present:** Lynn Brown, Pat Belt, Bruce Johnson, Lisa Kotz, Kirsten Mortimer, Eric Robinson, Jeanne Waggoner, Matt Trebatoski **Absent:** Tom Fick, Diana Shull

**Call to Order & Introductions:** The meeting was called to order at 9:33 am by Pat Belt.

**Approval of minutes:** The minutes of the January 21 meeting were approved. (Johnson, Waggoner)

**Public Input/Communications:** None

**Director's Report of Financials and Services for January 2019:**

January fines to City:	\$836.23
YTD fines to City:	\$836.23
January Revenue to City:	\$559.83
YTD Revenue to City:	\$559.83
YTD Total Deposits:	\$1,396.06

**Director's Report Highlights:**

-A few areas with lighting were not included in proposal for LED. The board approved the Director to spend up to \$3,000 from the Trust to transition lighting fixtures left out of original project scope to LED. (Kotz/Brown)

**Approval of Bills:** The payments for all January bills were approved. (Johnson, Waggoner)

**Fiscal Report 2018:**

-Expenses:

- a. City: \$19,159.96 unspent (returned to the City)
- b. County: \$5,235.76 unspent (rolled into the 2019 budget)

-Revenue: County/City and adjacent county funding continues to increase.

- a. County funding: \$251,142 (2018)
- b. Adjacent county funding: \$5,372.69 (2018)
- c. City funding: \$528,671

-Donations:

- a. Trust: \$44,896.79 in donations. Market value on 2/11/19: \$722,949.69
- b. Summer Reading Program: \$2,687.23 in donations
- c. Community Foundation: \$10,150 in donations. Market value on 2/11/19: \$43,297.88

**7. DPI (State) Report 2018 Highlights:**

- While circulation is slightly down overall, certain formats are up (Overdrive up 43.2%).
- Programming down a little in 2017 over summer due to staff maternity leave.
- The board approved the WI DPI Annual report as prepared by the Director. (Kotz/Johnson)

**8. Friends of the Library Report:** No report, did not meet. Used book sales do not bring in a lot of money. Membership steady, but looking into online Membership forms. Going to make Friends of the Library aprons for sale and for shelf readers to wear. Program: Travel to Antarctica February 28 at 1 pm with Pat and Ken Belt.

9. **Friends of Lorine Niedecker:** No report

10. **Adjournment:** The meeting was adjourned at 10:09 a.m. (Waggoner/Johnson)