

**Board of Trustees Meeting
Dwight Foster Public Library
December 17, 2018**

Present: Pat Belt, Lynn Brown, Tom Fick, Bruce Johnson, Lisa Kotz, Eric Robinson, Diana Shull, Kathy Topel, Matt Trebatoski, Jeanne Waggoner **Absent:** Kirsten Mortimer

Guests:

Call to Order: The meeting was called to order at 9:30 AM by Pat Belt.

Approval of Minutes: The minutes of the November 19 meeting were approved as amended. (Fick, Waggoner)

Public Input/ Communications: Positive comments from patrons in the afternoon since 3 staff have been walking the building from 3-5. Patrons feel atmosphere is nicer and middle school students' behavior is better. Make sure to see Bridges' video on library's Facebook page.

Director's Report of Financials and Services for November 2018:

November fines to City:	\$1,111.39
YTD fines to City:	\$9,420.44
November Revenue to City:	\$596.17
YTD Revenue to City:	\$7,036.37
YTD Total Deposits:	\$16,456.81

Director's Report Highlights:

- End of the year evaluations of full time staff are complete.
- Binge boxes doing really well (20 right now, hopefully get more in the future).
- See full report at: <https://bit.ly/2ECfpmM>

Approval of Bills: The payments for all November bills were approved. (Fick, Johnson)

LED Retrofit: The library was not awarded a grant from the state to retrofit the lights. In order to move forward on the LED project, which would save the library roughly \$900/month, the director wants to move forward without state money. Motion to approve use a total of \$32,564.01 from the Dwight Foster Public Library Trust and an additional \$21,973 from an already awarded Fort Community Foundation grant to complete an LED retrofit for the lighting of the library in 2019. (Johnson, Fick)

Friends of the Library: Lisa Kotz reported that the Friends group is discussing the Friends' donation to the library trust. Many on the Friends' board would like to see that money earmarked to programming. Mini basket sale contributed \$910. Friends will do the painted chair fundraiser in the spring of 2019.

Friends of Lorine Niedecker: Nothing to report.

Closed Session: Motion to adjourn regular meeting at 10:10 AM (Fick, Toppel). Motion to go into closed session (Waggoner, Johnson). Discussed personnel matters in closed session. Motion to adjourn closed session (Kotz, Johnson).

NEXT MEETING: January 21, 2019 at 9:30 AM