

**Board of Trustees Meeting
Dwight Foster Public Library
September 17, 2018**

Present: Lynn Brown, Bruce Johnson, Lisa Kotz, Kirsten Mortimer, Eric Robinson, Diana Shull, Kathy Topel, Jeanne Waggoner

Absent: Pat Belt, Tom Fick, Matt Trebatoski

Guests: None

Call to Order: The meeting was called to order at 9:32 AM by Diana Shull.

Approval of Minutes: The minutes of the July 16 meeting were approved. (Johnson, Waggoner)

Public Input/ Communications: None from Director

Director's Report of Financials and Services for August 2018:

July fines to City:	\$1,062.84
YTD fines to City:	\$6,040.43
July Revenue to City:	\$645.00
YTD Revenue to City:	\$4,612.00
YTD Total Deposits:	\$10,652.43

Director's Report of Financials and Services for September 2018:

August fines to City:	\$594.71
YTD fines to City:	\$6,635.14
August Revenue to City:	\$762.29
YTD Revenue to City:	\$5,374.29
YTD Total Deposits:	\$12,009.43

Director's Report Highlights:

- Personnel – Cindy Vergenz recently retired and is moving to Sun Prairie. She worked with us for a long time as a part time staff in circulation. Amy Christian, our youth services assistant, is moving on to the Irving Young Public library in Whitewater where she will be helping in the circulation department.
- Library Services – 2018 Summer Reading wrapped up. We had nearly the same amount of registrants (683) and finishers (316) but the amount of hours read was down a bit from last year (4789). Amy has begun work developing caregiver kits for individuals who provide care to someone with memory loss.
- Building and Grounds – The server upgrade is complete. It went well but it was very challenging. At the end of September, we will begin to hear back from organizations who we applied to for our potential LED retrofit project.

Approval of Bills: The payments for all July & August bills were approved. (Mortimer, Waggoner)

Library System Update: The Bridges budget for 2019 was approved by the directors. It will move on for approval by the Bridges board in October.

Friends of the Library: The Sept 25 annual meeting is set for the Friends with the guest author Amy Reichert.

Friends of Lorine Niedecker: Poetry Wall dedication was a success. Niedecker Scholar Jenny Penberthy came to do research at the Hoard Museum and will speak in Detroit September 10. Part two of the Poetry Festival - Writers Workshops, will happen at Lorine's cabin on September 29.
Author talk on September 25 at 7pm.

Adjournment: The meeting was adjourned at 10:29 AM (Topel, Brown)

NEXT MEETING: October 15, 2018 at 9:30 AM