

**Board of Trustees Meeting
Dwight Foster Public Library
March 19, 2018**

Present: Pat Belt, Lynn Brown, Tom Fick, Beth Gehred, Kirsten Mortimer, Eric Robinson, Diana Shull, Kathy Topel, Jeanne Waggoner **Absent:** Bonnie Hamm, Matt Trebatoski
Guests: None

Call to Order: The meeting was called to order at 9:32 AM by Pat Belt.

Approval of Minutes: The minutes of the February 19 meeting were approved. (Gehred, Waggoner)

Public Input/ Communications: Library is ready for Minetta's leave to start anytime—she is very prepared.

Director's Report of Financials and Services for February 2018:

February fines to City:	\$549.36
YTD fines to City:	\$1,605.72
February Revenue to City:	\$767.23
YTD Revenue to City:	\$1,400.20
YTD Total Deposits:	\$3,005.92

Director's Report Highlights:

- Statistics: Continue 1.2% decline in physical circulation, but at least 5-15% increase in ebooks and audiobooks.
- Jefferson County Public Library Board: Diana Shull is a new member. Eric will continue to facilitate DFPL as the resource library to the Jefferson County Library Board.
- Server proposal for new server now that current one is out of warranty. Eric will get 3 bids.
- County money has been received for 2018.
- Switched to Midwest Tapes from Amazon for DVDs, audiobooks, and large print. Amazon billing system not satisfactory. New deal with Midwest Tapes is comparable in price.
- Tom Fick offered to help facilitate workshops on Overdrive/Libby/Flipster. Board felt in-person workshops were preferable for patron learning.

Approval of Bills: The payments for all February bills were approved. (Fick, Brown)

Fine Forgiveness Week Updates: Very well received. Would like to do this annually. May think about changing dates to Summer Reading Program.

Why the Library? Information: Libraries Transform week prompted the Library to ask patrons why they use the library and what they thought of the Library. All positive comments! Comments collected from drop off at the library and on social media.

WE Energy Assessment: Upgrading to LED lights would save money in the future. Eric talked to city electrician about assessment and ideas for future work. Also get quotes on work from electricians around the area.

Library System Update: APL meeting (3/14/18) cancelled. No news for the system at the moment.

Director 6-month Check-in: Pat, Matt, and Eric sat down to discuss Eric's progress so far. This was an overall positive meeting and discussion. Eric is planning some type of part-time staff meeting.

Friends of the Library: Books for Babies at Fort Hospital. Minetta organized the book selection (Spanish and English) and delivered them to the hospital. April 14--Book talk on Civil War topic and used book sale. Friends of the Library basket auction will be in April as well.

Friends of Lorine Niedecker: Of note: second poetry wall in the works.

Adjournment: The meeting was adjourned at 10:41 AM (Fick, Toppel)

NEXT MEETING: April 16, 2018 at 9:30 AM