

**Board of Trustees Meeting
Dwight Foster Public Library
April 16, 2018**

Present: Pat Belt, Tom Fick, Beth Gehred, Bonnie Hamm, Eric Robinson, Diana Shull, Jeanne Waggoner

Absent: Matt Trebatoski, Kirsten Mortimer, Lynn Brown, Kathy Topel

Guests: None

Call to Order: The meeting was called to order at 9:33 AM by Pat Belt.

Approval of Minutes: The minutes of the March 19 meeting were approved. (Waggoner, Hamm)

Public Input/ Communications: None.

Director's Report of Financials and Services for March 2018:

March fines to City:	\$527.92
YTD fines to City:	\$2,133.64
March Revenue to City:	\$666.93
YTD Revenue to City:	\$2,067.13
YTD Total Deposits:	\$4,200.77

Director's Report Highlights:

- March statistics are fairly close to last year. Patrons steadily growing all the time (after cleaning out patron records to get rid of expired and inactive patrons). Otherwise, not so much different.
- Minetta had her baby girl Callie on 4/9/18. Kathy Klagger of Sussex is now Eric's mentor through Bridges. The intern is wrapping up work so Eric began are working on her evaluation and the possibility of having future interns from UW-Whitewater's education school. We wrapped up part-time staff meetings on 4/11/18.
- Began work with Andy S. to have patrons and non-library users mapped via GIS to better understand where we could focus our energy in marketing locally.
- Completed the carpet cleaning on the entire 1st floor. The doors on the second floor to the quiet area have been repaired. Vendors working on several proposals related to LED lights throughout the library, server replacement, and concrete work under the sculptures at the front of the building. The Tuesday Club has come forward and would like to donate a dishwasher/sanitizer to the building. Eric also started investigating monitors for signage and programming displays in the entryway and lobby of the library.
- Project Lead hosted on March 14th. The Jefferson County Literacy Council hosted their fund raiser on March 3rd at the library.

Approval of Bills: Tom Fick requested that the director indicate which bills are unusual or require some explanation in the documents given to the Board. The payments for all March 2018 bills were approved. (Fick, Hamm)

Library Board: Open position on the board. The position will need to be filled for the new member to start in May/June. 4/20/18 is official deadline, but people (in town) should apply if they want to.

PLSR: Understanding what PLSR is and next steps in the process.

Library System Update: APL director meeting (4/13/18). The focused was on PLSR. The group discussed the recommendations of the working groups

Friends of the Library: Saturday had used book sale and author talk in the afternoon. Baskets are doing well. Craft beer program coming up in May. Friends gave \$8,000 to the Library Trust.

Friends of Lorine Niedecker: The Council for Wisconsin Writers named The Friends of Lorine Niedecker as the 2018 recipient of the Christopher Latham Sholes Award. This \$500 award, named for Christopher Latham Sholes (1819–1890), a Wisconsinite who is credited with inventing the first practical typewriter, is offered every two years to honor an individual or organization for the “outstanding encouragement of Wisconsin writers.

Adjournment: The meeting was adjourned at 10:30AM (Fick, Waggoner)

NEXT MEETING: May 21, 2018 at 9:30 AM